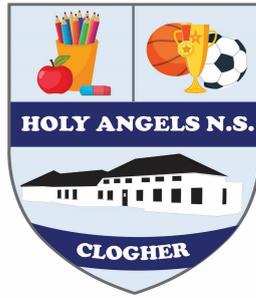


# Holy Angels National School

Clogher,  
Claremorris,  
Co. Mayo.  
F2RC95



T: 094-9360316  
E: [principal@holyangelsns.ie](mailto:principal@holyangelsns.ie)  
Web: [www.holyangelsns.ie](http://www.holyangelsns.ie)  
Roll: 17482P

## Supervision Policy

### Introduction

This policy was formulated during Term 1 of the 2021/22 school year. It applies to all staff and children during school hours, break times, and on all school related activities.

### Rationale

Under the rules for National Schools, teachers are obliged to take all reasonable precautions to ensure the safety of pupils and to participate in supervising pupils during school time and during all school related activities.

### Relationship to the Characteristic Ethos of the School

This policy is in keeping with the school ethos of providing a safe and secure environment for learning for all pupils and the wider school community.

### Aims and Objectives

- To develop a framework that effectively ensures, as far as is practicable, the safety of children while at play on the yard or while engaged in school related activities.
- To observe and monitor behavioural patterns outside the confines of the classroom.

### School Procedures

- It is the policy of the school to supervise the school yard at all times during regular breaks i.e. 11.00am to 11.10am, 12.45pm to 1.15pm. Teachers assume a duty of care at 9.10am. Parents are informed of school opening and closing times each year, and these times are also on enrollment application form.
- A rota for yard supervision is drawn up by the Principal and this rota is displayed on the staff room notice board and a copy is given to each teacher.
- The teacher who is rostered for each break, rings the school bell when ready to enter the yard. Children then leave their classrooms and walk out in an orderly fashion.
- The teacher on yard duty is responsible for ringing the bell when break time is over. The children line up and then return to their classrooms with their teacher.

# Holy Angels National School

Clogher,  
Claremorris,  
Co. Mayo.  
F2RC95



T: 094-9360316  
E: [principal@holyangelsns.ie](mailto:principal@holyangelsns.ie)  
Web: [www.holyangelsns.ie](http://www.holyangelsns.ie)  
Roll: 17482P

- Special Needs Assistants are responsible for the child/children under their care during break times. They can also act in an observing and reporting capacity, bringing instances of misbehaviour to the attention of the teacher on yard duty.
- Rules of the school yard are reviewed and revised continually and communicated to children regularly. Conduct in the playground is dealt with in the school's Code of Behaviour.
- The teacher on yard duty deals with any instances of misbehaviour, and any serious incidents will be recorded in the serious incident notebook. The class teacher will also be informed if any of her pupils are involved in the misbehaviour.
- If parents indicate a worry about a particular child on the yard, all teachers are informed of the concern so that the particular concerns can be addressed satisfactorily.
- Children with injuries are dealt with directly by the teacher on yard duty. If the teacher has to leave the yard with the child, she should inform an SNA, and if the injured child needs prolonged attention in the school, the other teachers will tend to the child. All injuries are recorded in the Accident Report book.
- The First Aid box is located in the staff room along with the Accident Report book.
- On wet days children remain in their classrooms, under the supervision of the teacher on yard duty for that break.
- Teachers taking a course day can swap supervision duties with a willing colleague. If a teacher is unexpectedly absent a volunteer colleague will assume her duties in a reciprocal arrangement.
- If children remain uncollected after 2.50pm, the school always ensures that a duty of care is provided until a parent/guardian calls.
- On out of school activities such as games, swimming, tours etc. provisions are put in place to ensure adequate levels of supervision.

## Success Criteria and Review

- Ensuring a safe child-friendly school yard.
- Providing well-organized and safe out of school activities.
- Reinforcing school rules termly.
- Reviewing supervision duties annually.
- Altering or adjusting procedures deemed to be inoperable.

# Holy Angels National School

Clogher,  
Claremorris,  
Co. Mayo.  
F2RC95



T: 094-9360316  
E: [principal@holyangelsns.ie](mailto:principal@holyangelsns.ie)  
Web: [www.holyangelsns.ie](http://www.holyangelsns.ie)  
Roll: 17482P

## Ratification and Review

This plan was formally ratified by the Board of management on 25th January 2022.

The plan will be implemented by the teachers and SNAs supported by the Board of Management from the date of ratification.

It will be reviewed every 3 years or as deemed necessary should circumstances change.

Signed: \_\_\_\_\_  
Chairperson, BoM

Date: \_\_\_\_\_

Signed: \_\_\_\_\_  
Principal/ Secretary, BOM

Date: \_\_\_\_\_